

Dr Knox Parent Advisory Council

PAC Meeting Minutes | February 12, 2025

1 PAC

Approve the agenda

Approve the minutes from last meeting

Motioned by: Unanimous

Seconded by: Unanimous

2 PRINCIPAL'S UPDATE

1. 2025 Projection Planning
 - a. Glenmore numbers are up, Belgo only has one, DRK is right at the cusp of enrolment.
 - b. French might need three sections, depends on how many students stay in the French stream.
 - c. Expected to have 60-70 more students.
2. KSS Catchment
 - a. KSS is the goal for a lot of DRK students, however those who fall outside of catchment are not guaranteed a spot at KSS.
 - b. This usually affects French immersion students the most.
 - c. Current have 944 grade 9 students and 12 families are dealing with this.
 - d. It is DRK's job to talk to the families, not KSS.
3. Budget Check-in (PAC Funding)
 - a. Not much that has been allocated has been spent.
 - b. Ideally it would be spent soon.
 - c. No concerns that it won't be spent.
4. VP Appraisal
 - a. We received more parent surveys than ever – 10%!
5. Construction Update
 - a. The new wing should be open by September 2025.
 - b. The Food Labs can be moved in before, and it was suggested that the students in the class can help setup the kitchens in the new space.
 - c. The ART rooms will be retrofitted back.
6. Winter Sports Update
 - a. More community/parent engagement was needed for the Grade 8 sporting event. Discussed a revised approach for how to relay that to parents so the events are not cancelled.
 - b. The Grade 9 girls basketball team is doing very well and they might even go to provincials.
 - c. The Grade 9 boys basketball team is doing well (not going to provincials however).
 - d. Field hockey is still going.

3 PAC BUDGET UPDATE

Leslie Atwell, Treasurer

1. New online gaming procedure
 - a. There is some pre-work that has to be done and it can take about 3 months.
 - b. This needs to be done in order to submit the gaming grants.
2. Financials attached – no cheques requests from school
 - a. Nothing has changed.
 - b. The \$800 cheque from can/bottle returns has not arrived yet.
 - c. The competition balls are coming soon.
 - d. More updates to be shared at the DRK PAC (Execs only) meeting in April 2025.

4 COPAC UPDATE

COPAC Reps

1. January meeting highlights
 - a. Parents of Inclusion and Equity (PIE) update
2. February meeting highlights
 - a. Funding: They are trying to see what PACs have in savings. COPAC is chatting about this (Lesley)
 - b. A survey went out by email. A link is included in the presentation.
 - c. There is an upcoming Dyslexia Simulation Event and there is still time to enrol.
 - d. COPAC nominations are happening for all positions, unclear what happens with term appointments.
3. SD23 Budget Presentation Update
 - a. Request for all to complete the survey if possible.

5 OTHER BUSINESS

1. PAC Storage
 - a. A PAC bin was found in the misc. storage closet.
 - b. This prompted a discussion around having a PAC designed storage area (perhaps in the new wing?).
2. Sexual Health was sent out to students.
3. DRK School dance scheduled for the afternoon of February 27.
4. There are no part-time students at Dr. Knox.

APPENDIX 1 – FINANCIALS

Dr. Knox Middle School Parent Advisory Council									
Budget vs Actuals - for the Period ended JANUARY 31, 2025									
			GAMING ACCOUNT			GENERAL ACCOUNT			School Account (for PAC)
Income			Actual (To date)			Actual (To date)			Actual (To date)
Gaming Account									
Roll over from prior year			\$ 14,877.84			\$ 649.57			\$4,440.00
Gaming grant			\$ 20,320.00						
50/50 Profit			\$ -						
Donations to PAC						\$ -			\$ -
Bottle return fundraiser (RETURN IT)						\$ 808.90			
Total Available \$\$ to Disburse			\$ 35,197.84			\$ 1,458.47			\$ 4,440.00
Expenses			Budget	Actual (To date)	Difference	Budget	Actual (To date)	Difference	
School Requests (Gaming Account)									
Sewing club materials (Gadmer)			\$ 600.00	\$ -	\$ 600.00				
Bussing for band/choir events (Sinhuber)			\$ 800.00	\$ -	\$ 800.00				
Bald Falcon prizes, t-shirts (Gunn)			\$ 1,000.00	\$ -	\$ 1,000.00				
Leadership events (Gunn)			\$ 1,000.00	\$ -	\$ 1,000.00				
Sports Uniform Renewal			\$ 3,500.00	\$ -	\$ 3,500.00				
Battle of the books prizes (Gubbels)			\$ 750.00	\$ -	\$ 750.00				
WEB event supplies (Gunn)			\$ 2,000.00	\$ -	\$ 2,000.00				
Grade 7 T-shirts			\$ 4,000.00	\$ -	\$ 4,000.00				
Drones for Code Club (Aitken)			\$ 2,500.00	\$ -	\$ 2,500.00				
Art Club (Vernet/Harvey)			\$ 750.00	\$ -	\$ 750.00				
BCCPAC Fees			\$ 100.00	\$ -	\$ 100.00				
Competition balls			\$ 2,952.00	\$ -	\$ 2,952.00				
			\$ -	\$ -	\$ -				
School Requests Subtotal			\$ 19,952.00	\$ -	\$ 19,952.00				
PAC Expenses (General Account)									
Teacher Appreciation						\$ 500.00	\$ -	\$ 500.00	
Miscellaneous						\$ -	\$ -	\$ -	
COBSS bursary						\$ 1,050.00	\$ -	\$ 1,050.00	\$ 1,050.00
Staff Gifts						\$ -	\$ -	\$ -	
PAC Costs Subtotal						\$ 1,550.00	\$ -	\$ 1,550.00	\$ 1,050.00
Net Amounts			\$ 15,245.84	\$ 35,197.84		\$ (91.53)	\$ 1,458.47		\$ 3,390.00
				GAMING			GENERAL		
Bank Account Balances				\$ 35,197.84			\$ 649.57		\$ 3,390.00
Outstanding cheques				\$ -			\$ -		\$ -
Outstanding deposits				\$ -			\$ -		\$ -
Profit from 50/50 for benches				\$ -					
Cheque en route from bottle depot							\$ 808.90		
Actual Remaining Cash				\$ 35,197.84			\$ 1,458.47		\$ 3,390.00