

Dr Knox Parent Advisory Council

Meeting Agenda | September 20, 2023

1 INTRODUCTION OF PAC EXECUTIVE

- President Sarah Bendall
- Vice President Glenn Kissman
- Treasurer Mike Moore
- Secretary OPEN
- Co-PAC Rep OPEN
- Members at Large Carlos Rockhill, Candice Henriques

Motion to appoint new PAC COPAC Rep

Carlos Rockhill by Sarah seconded by Mike

Passed unanimously

Motion to appoint new Members at Large

Cassie Halter, motioned by Sarah Bendall seconded by Carlos Rockhill

Passed unanimously

* No one came forward to become Secretary

2 NOTICE OF BYLAW CHANGE VOTE

Proposed changes are in red below the current wording.

Section 7 - Elections

The length of term for Executive positions shall be one year

The length of term for Executive positions shall be 2 years

(this will allow for better continuity from year to year with long term plans and retention of knowledge)

Retiring Officers are eligible for nomination and re-election, except that no member may remain in any one position on the Executive body for more than two years.

Retiring Officers are eligible for nomination and re-election, except that no member may remain in any one position on the Executive body for more than two years unless no other member is willing take the position.

(this change will allow the Executive positions to be easier to fill and not have important positions remain unfilled)

3 PRINCIPAL'S UPDATE

Luke Campbell, Principal

1. Enrollment and staffing update
965 last year to 1022 students this year, 105 staff including itinerant staff
2. Building Update
done by Sept next year – on track
change made after plans were released - moved band room so not on top of art
3. Fall Sports
Cross country – first meet today
Volleyball starting up, grade 7s starting later in term
Field hockey tournament this weekend
4. School Goals Update
Literacy – increase literacy, school wide write – write an essay same topic by grade (need useful data),
reading comprehension with teachers
SEL – today school wide about belonging
5. Startup
Smooth start to year
Code of conduct getting common language to be consistent and to have clear expectations
6. Clubs
Starting up – list in eNews of all school clubs

4 PAC BUDGET UPDATE

Mike Moore, Treasurer

7. Where we get our funding
 - a. Gaming grant
 - b. Recycling
 - c. One time fundraiser – TBD
8. Where the funding goes
 - a. School requests
 - b. PAC expenses

* Budget attached

5 COPAC UPDATE

Leslie Atwell

- PAC contacts form needs to be filled out
- Do we want a Zoom licence? Decided no so we can help save SD23 licensing fees - we can use a free account
- BCCPAC – wait to pay membership, questions around financial transparency, Oct meeting next steps
- Upcoming Parent Presentations
 - ADHD Presentation by Dan Duncan –October 17th via Zoom
Save the Date and stay tuned for more info and the registration link
 - Treasurer 101 with Roslyn Hazen COPAC Treasurer, October 3rd via Zoom
30 minute presentation and 30 minute Q&A. Stay tuned for more info
 - President Baker received a request from a PAC inquiring about having guest speaker Paul Davis come to our district. Last year SD23 provided the funding to host Paul Davis’s Social Networking Safety presentations at KLO and MBSS for students and parents. COPAC Executive will investigate possibly collaborating with SD23 to bring Paul Davis in again.
 - What Parent Education opportunities would parents want COPAC to host/sponsor? Please email your suggestions to Jeannette Watson copac.atlarge3@sd23.bc.ca
- Proposed policy change 703 – school district employees may be members but not executive members of PAC to avoid conflict of interest
- Raising responsible youth digital responsibility document – send out

6 NEXT MEETINGS

Sarah Bendall, President

- September 20 (PAC Meeting)
- October 18 (PAC Meeting - Budget Approval)
- November 15 (Executive Meeting)
- February 21 (PAC Meeting)
- April 17 (Executive Meeting)
- May 15 (PAC Meeting & AGM)

Full PAC meeting will be held if **important** issues arise, either from parent concerns or school concerns.

Motion to pass the dates for the 2023-24 School Year

Cassie Halter seconded by Carlos Rockhill

Passed unanimously

7 MEETING ADJOURNED – 7:05PM
